



PRIVACY NOTICE

Rx4Prevention.

This notice describes how medical information about you may be used and disclosed by Rx4Prevention. It also shares how you can get access to this information. Please review it carefully.

In our case, we provide pharmaceutical services. Most of your medical information in our possession will pertain to prescriptions for drugs.

As your health care provider, we are legally required to protect the privacy of your health information, and to provide you with this notice about our legal duties and privacy practices with respect to your Protected Health Information. This requirement applies to all patients served by RX4PREVENTION.

If you have any questions or want more information about this notice, please contact us at the address or phone number listed at the end of this document.

Your Protected Health Information (PHI)

Throughout this notice we will refer to your Protected Health Information as PHI. Your PHI is valuable information to you and to us. It includes data that identifies you and reports about the pharmaceutical services you receive from us.

This notice applies to all of the healthcare records, both electronic and paper, that are used or created by us. This notice explains how, when, and why we use and share your PHI.

Unless we seek special permission from you in writing, we will not use or disclose any more of your PHI than is necessary for the purpose of diligently carrying out your health care plan.

You will be notified in writing if there have been any known breaches to your PHI, or, if we feel your PHI has been compromised.

Changes to This Notice

We reserve the right to change the terms of this notice and our privacy policies. Any changes will apply to your past, current, or future PHI. When we make an important change to our policies, we will change this Notice and post a new Notice on our website: www.rx4prevention.com

You will also be able to obtain a copy of our Privacy Policy and any changes from our office: location listed at the end of this document.

Uses of Protected Health information

Your medical record consists of any your personal contact and identification information, and any prescriptions and important health care information passed on to us by your physician(s). This information is the property of RX4PREVENTION; however, the information in the medical record belongs to you. With discretion, we are allowed by law to use and share health information with others without your consent. While the following list is not all inclusive, it serves to illustrate examples of possible uses and disclosures:

Treatment - We may use and disclose medical information about you to physicians, physician assistants, nurses, technicians, or other health care professionals who are involved in your care. At all times, we will comply with any regulations that apply.

Payment - We may use and disclose your PHI in order to bill and collect payment for the pharmaceutical services we have provided to you. We may also share your health information with other healthcare professionals who may need such information in order to bill you, your insurance company, or a third party.

Business Associates - We may share your health information with "business associates," who perform services for us. Such associates must agree in writing to protect the confidentiality of the information.

Healthcare compliance and investigations - As authorized by law, we may disclose PHI to a health oversight Agency for such activities as audits, investigations, and inspections. The purpose of such investigations would be to discourage and identify fraud.

National Security - As required by law, we may release PHI to authorized federal officials who request it. This information may be used to protect government officials, or to conduct special investigations in the best interests of our national security.

Uses and Disclosures of PHI to Which You May Object

Unless we seek special permission from you in writing, we will not use your PHI for purposes of marketing or fundraising.

We may provide your PHI to a family member or other person you tell us is involved in your care or for payment of services. If you are unable to agree or object to such a disclosure, we may disclose such information, as necessary, if we determine that it is in your best interest. This could include sharing information with your family or friend so they can pick up a prescription or a medical supply.

You Have Certain Rights with Respect to Your PHI

You May Request Restrictions: You may request that we limit how we use and disclose your PHI. We will review your request and honor such requests that we feel are in your best interests. You may not ask us to limit uses and disclosures that we are legally required or allowed to make. To request a restriction, contact RX4PREVENTION at the location or telephone number listed at the end of this document.

You May Request Confidential Communications: You have the right to ask that we send PHI to you at a different address or contact you about your health information in a certain way. To make a request, contact RX4PREVENTION at the location or number listed at the end of this document. You do not need to provide a reason for your request.

You May Request an Opportunity to Inspect and Copy your PHI: You have the right to inspect and obtain a copy of medical information that may be used to make decisions about your care, such as billing information. We will make every effort to respond to your request within a reasonable period of time.

You May Request an Accounting of Disclosures: You have the right to obtain a list of instances in which we have disclosed your PHI. You may request an accounting for a period of three years prior to the date the accounting is requested. The list will not include uses or disclosures that you have specifically authorized in writing, such as copies of records to your attorney or to your employer. You must submit your request in writing to the address listed at the end of this Document.

You May Request Amendments to Your PHI

You have the right to request an amendment of your PHI if you think that information is inaccurate or incomplete in your medical record or billing record. You may request an amendment for as long as that particular record is maintained. You may submit a written request for an amendment to the address listed at the end of this document.

RX4PREVENTION may deny your request under the following conditions:

- If your request is not in writing.

If your request relates to information that was not created by us.

If we decide that the information identified in your request is already accurate and complete.

- If your request pertains to information that you are not allowed to inspect or copy. **IN CONCLUSION**

Your Protected Health information is vitally important to you and to us. We will work discreetly, diligently, and legally to protect this information and your rights to confidentiality and privacy.

As explained earlier in this document, we will seek special permission from you if we would like to use your PHI for any purpose other than carrying out your healthcare plan.

You have the right to request a paper copy of this notice. You may contact our office listed at the end of this document to request a copy. If you are unable to pick it up, it will be sent to you.

- At any time, you may revoke permission you have given to us to disclose your medical information. In this case, we will no longer use or disclose medical information about you that was covered in your written revocation. We will not be able to recover any disclosures that were previously made with your decision.
- We are required to keep records of the services we have provided to you in a safe and secure location.

If you believe that your privacy rights have been violated, you may file a complaint with RX4PREVENTION or the Secretary of the Department of Health and Human Services.

Please contact RX4PREVENTION at the address or phone number listed at the end of this document for assistance with filing your complaint.

CONTACT INFORMATION

Rx4Prevention

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Fax: 888-241-8223

www.rx4prevention.com